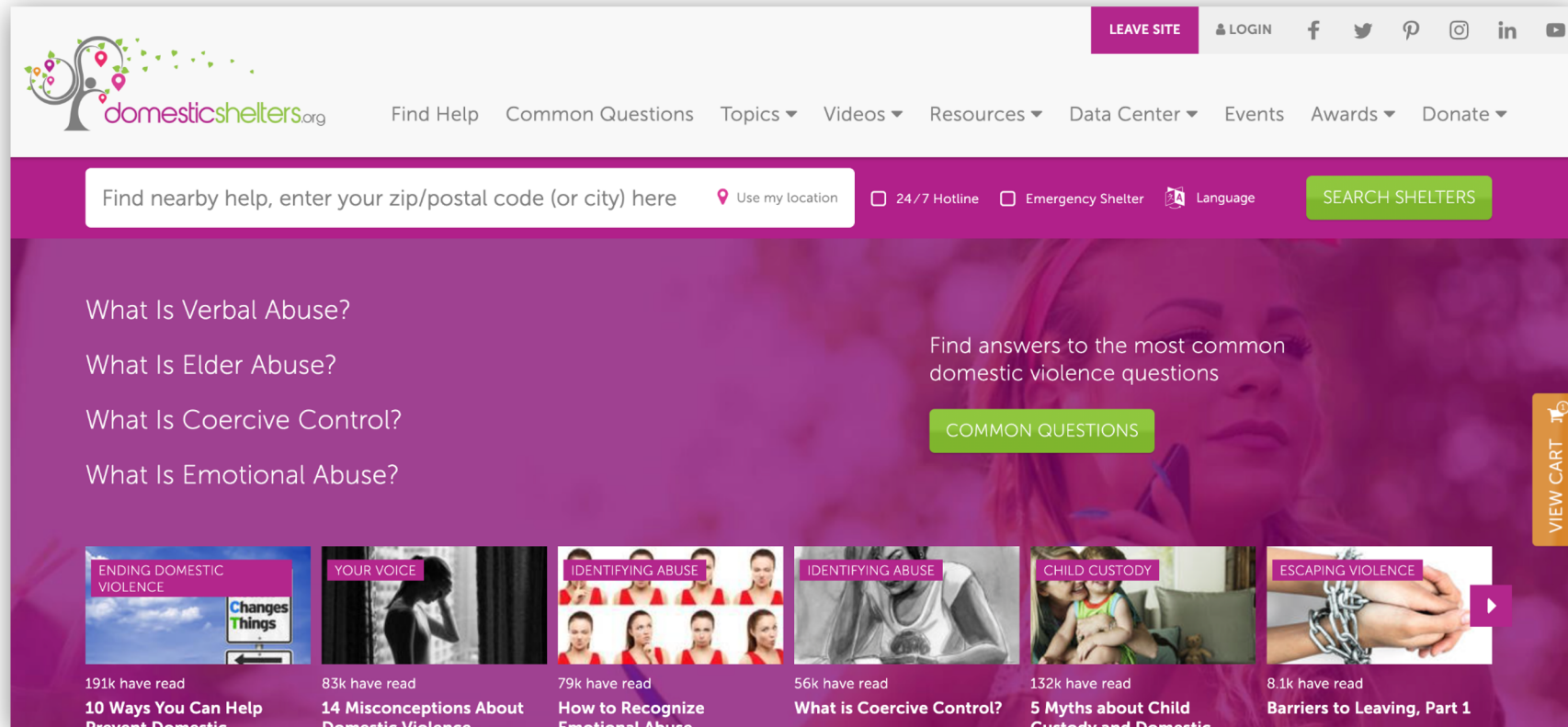


Creating Your Wish List in 10 Easy Steps

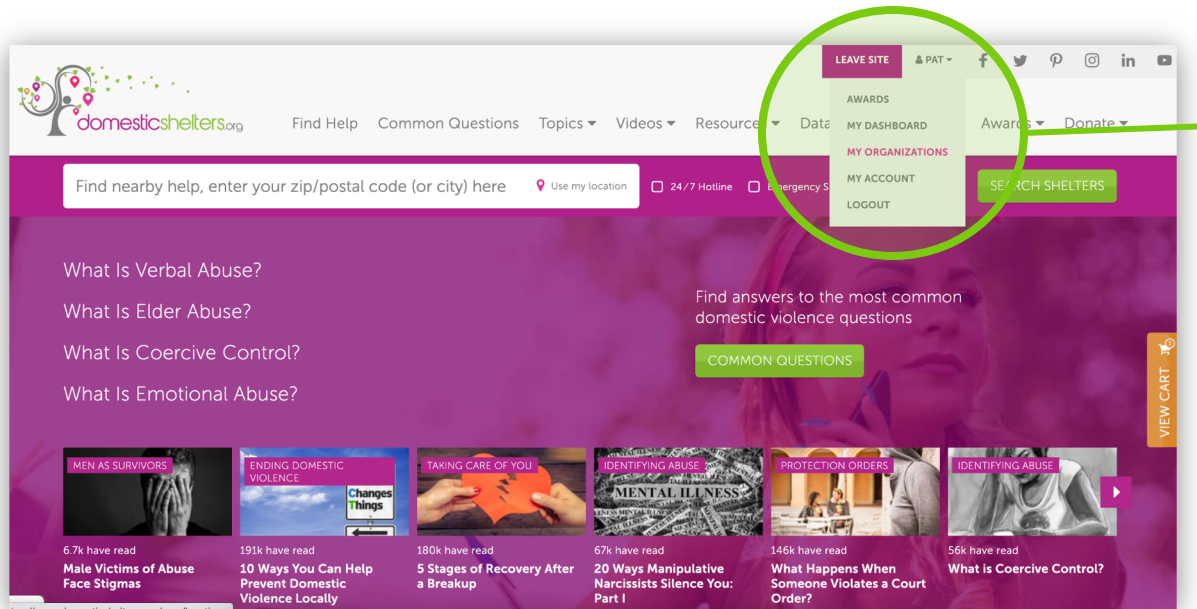
**In Just a Few Minutes
Your Wish List Can Be
Live and Generating
Donations!**



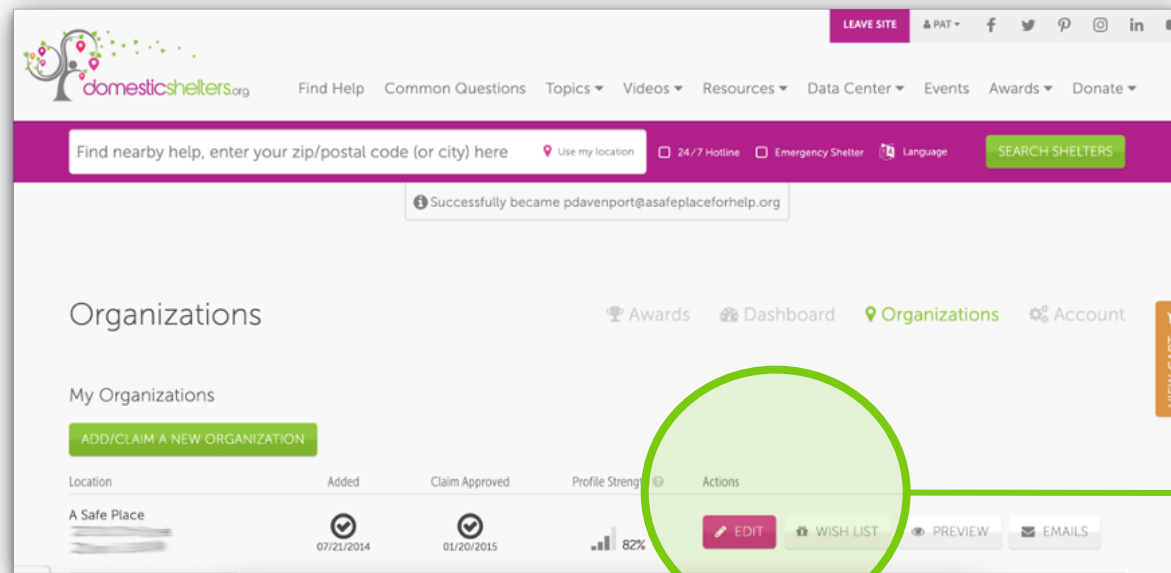
Step 1: LOGIN (*) to your Account at DomesticShelters.org. Forgot login? Email us at info@DomesticShelters.org.



(*) In order to LOGIN, you must have claimed your organization's listing. If you have not done this previously, you can claim your organization's listing here: <https://www.DomesticShelters.org/locations/new/claim/search>.



Step 2: Click “My Organizations”.



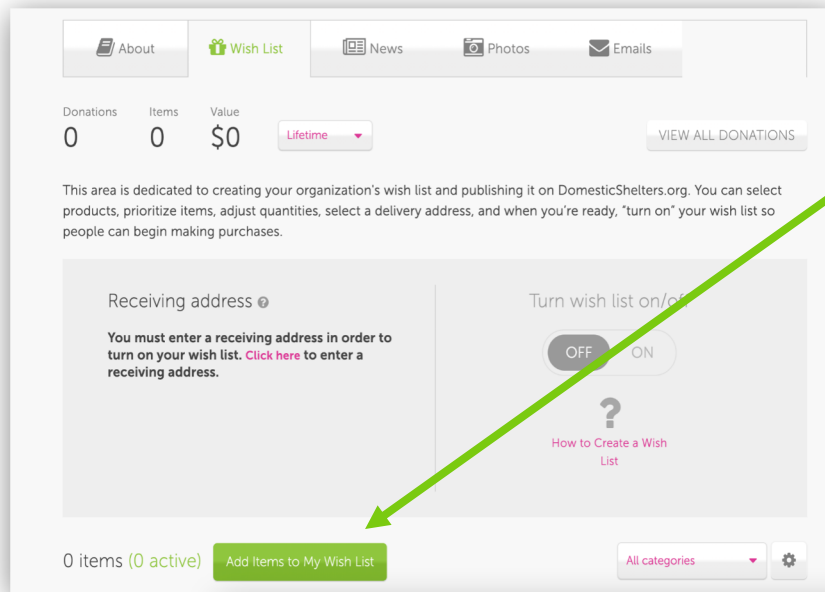
Step 3: Click “Wish List”

The screenshot shows the 'Wish List' section of the DomesticShelters.org website. At the top, there are navigation tabs: 'About', 'Wish List' (active), 'News', 'Photos', and 'Emails'. Below these, a summary shows 'Donations: 0', 'Items: 0', and 'Value: \$0'. A 'Lifetime' filter is selected, and a 'VIEW ALL DONATIONS' button is present. A paragraph explains the purpose of the wish list. The main section is titled 'Receiving address' and contains a message: 'You must enter a receiving address in order to turn on your wish list. Click here to enter a receiving address.' A green circle highlights this message, and a green line points from it to the text on the right. To the right of the address section is a 'Turn wish list on/off' toggle, currently set to 'OFF'. Below the toggle is a question mark icon and a link 'How to Create a Wish List'. At the bottom, it shows '0 items (0 active)' and a green 'Add Items to My Wish List' button. There is also a category dropdown set to 'All categories' and a settings gear icon.

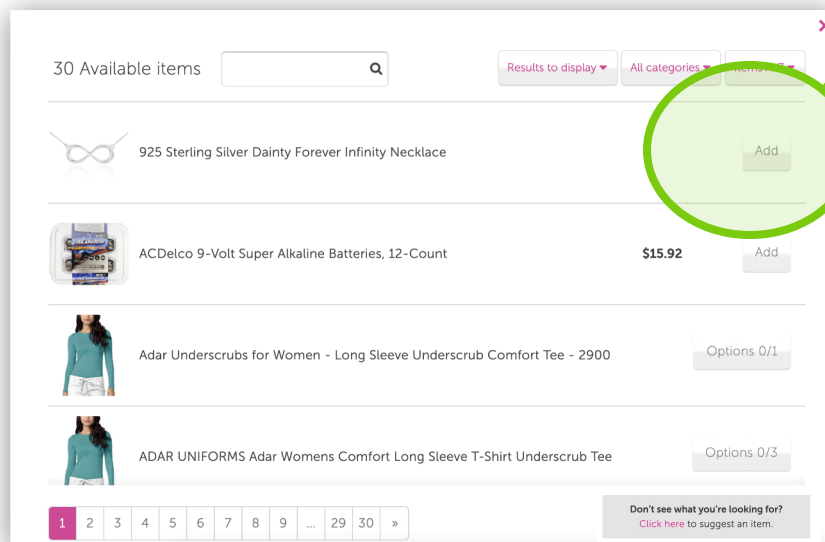
Step 4: Click “Click here” to add the address where you would like wish list donations delivered.

To ensure delivery, provide an address that is accessible during business hours and DO NOT use a P.O. Box address.

You can't turn a Wish List on without providing a receiving address. This address is never made public and is used only to share with delivery services for the purpose of making deliveries.

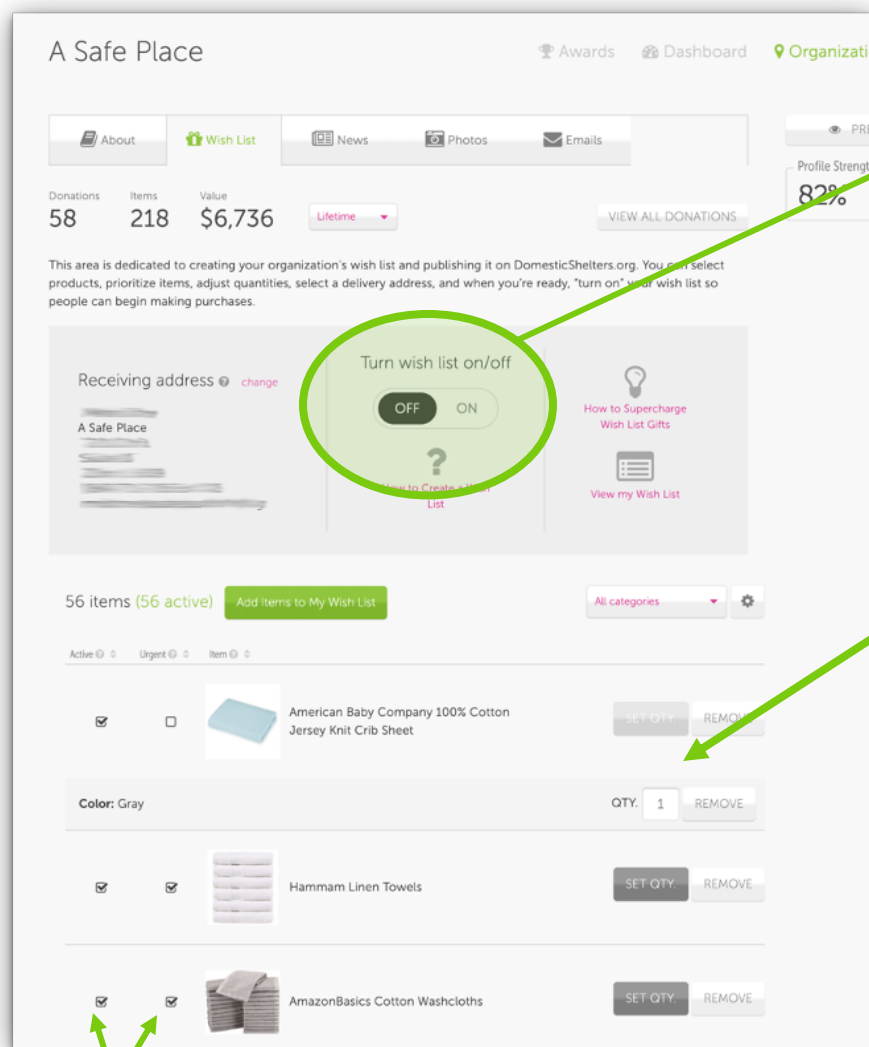


Step 5: Click “Add Items to My Wish List”. When you do, you’ll be presented with a catalog of items to add to your Wish List.

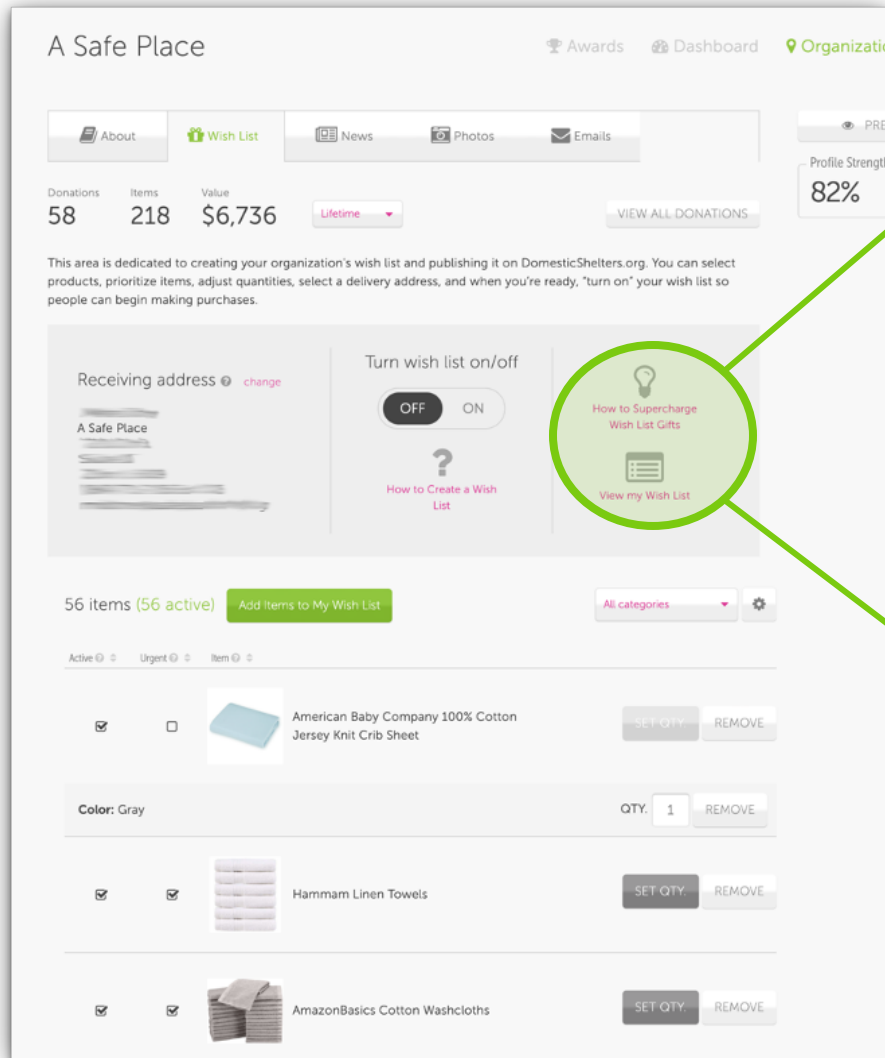


Step 6: Select items by clicking the Add button or the Options button + the Add button. Products with an Options button have size, color or packing variations.

- Use the search box to more easily find products you need, or find products by type (e.g., “Baby”) by using the “Category” drop down.
- The numbers at the bottom indicate the presence of multiple pages of products. To see more products on a page, use the “Results to display” drop down.
- Want to recommend a product to add to our catalog? See the gray box in the lower right.
- When you close this window, the products you added will be added to your Wish List.



The left button allows you to turn products on your Wish List on or off, and the right button allows you to mark any item as "Urgently Needed".



Step 9: Once your Wish List is turned “On”, click “View my Wish List” to see what your Wish List looks like publicly. If you want to make edits, just close the “View my Wish List” window and continue editing your Wish List.

Step 10: Now it's time to market your Wish List and drive donations. Later in the webinar we will go over “How to Supercharge Wish Lists” This will give you simple ideas on how to succeed, including how to add your new Wish List to your own website, in addition to DomesticShelters.org.

After you wish list is published and you start receiving donations. You can view stats on your Wish List that can be sorted by Lifetime, Last Year, Last 90 Days and Last 30 Days.

It will show how many donations, how many items, and the value.

A Safe Place

Awards Dashboard

About Wish List News Photos Emails

Donations	Items	Value
58	218	\$6,736

Lifetime

VIEW ALL DONATIONS

This area is dedicated to creating your organization's wish list and publishing it on DomesticShelters.org. You can select products, prioritize items, adjust quantities, select a delivery address, and when you're ready, "turn on" your wish list so people can begin making purchases.

Receiving address [change](#)

A Safe Place

Turn wish list on/off

OFF ON

How to Create a Wish List

How to Supercharge Wish List Gifts

View my Wish List

56 items (56 active) [Add Items to My Wish List](#)

All categories

Click "VIEW ALL DONATIONS" to see donor contact information and messages.

Donors do have the option to remain anonymous, in this case they'll still be notified but no name or contact information will be provided to you.

A Safe Place in Zion, IL

Domestic Violence Help in **Zion, IL**



 Emergency Shelter

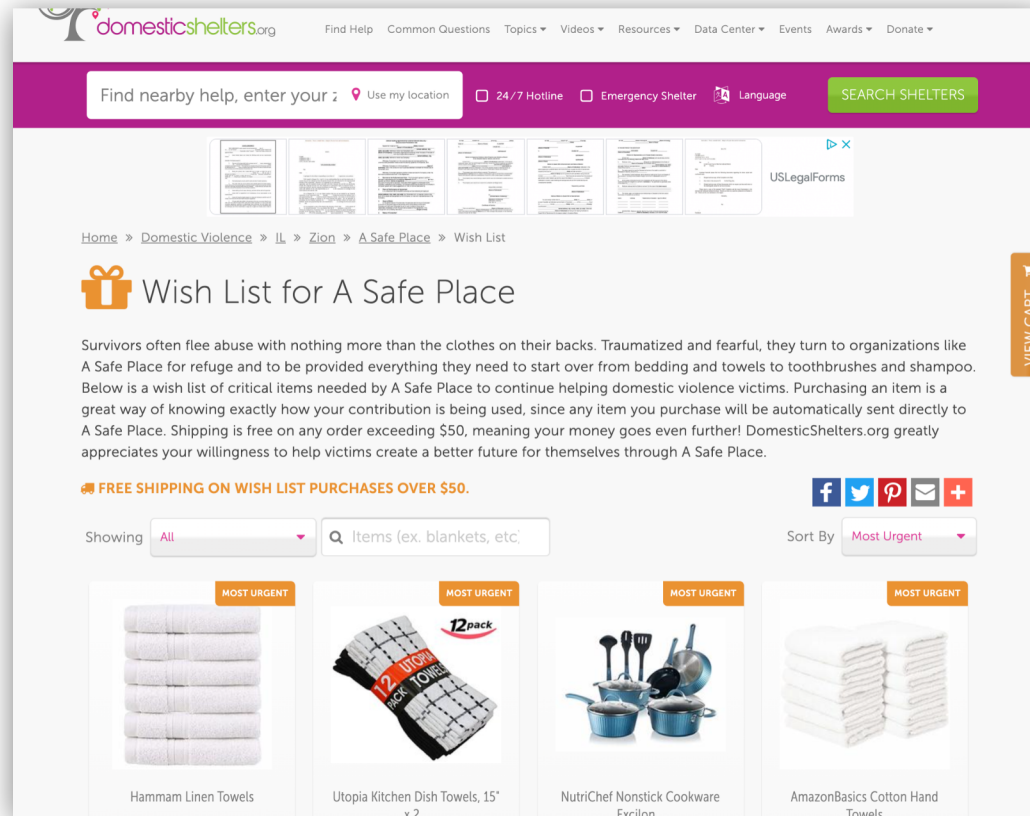
 DV Focused Program

 Pet Options

 Profile Strength 82%

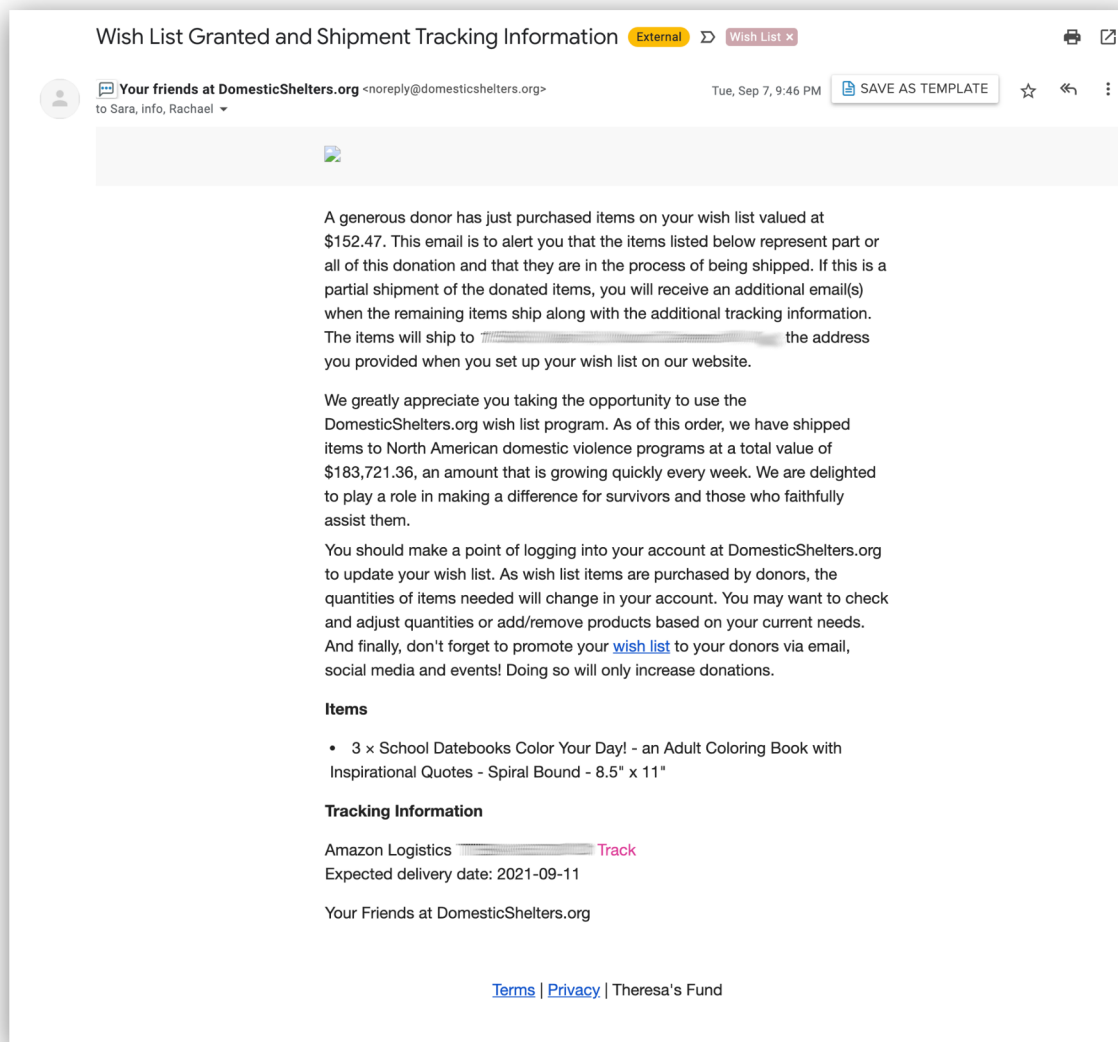
 See Wishlist

Your listing on DomesticShelters.org will now include the yellow Wish List icon, which links to your Wish List.



The screenshot shows the DomesticShelters.org website interface. At the top is a navigation bar with links like 'Find Help', 'Common Questions', 'Topics', 'Videos', 'Resources', 'Data Center', 'Events', 'Awards', and 'Donate'. Below this is a search bar with the text 'Find nearby help, enter your' and a location pin icon, followed by filters for '24/7 Hotline', 'Emergency Shelter', and 'Language'. A green 'SEARCH SHELTERS' button is on the right. The main content area features a breadcrumb trail: 'Home > Domestic Violence > IL > Zion > A Safe Place > Wish List'. The title 'Wish List for A Safe Place' is accompanied by a yellow gift icon. A paragraph explains that survivors often flee with minimal belongings and that the wish list helps them start over. It mentions that purchases are sent directly to the shelter and that shipping is free on orders over \$50. Below the text is a 'FREE SHIPPING ON WISH LIST PURCHASES OVER \$50.' banner. A filter section shows 'Showing All' and a search bar with 'Items (ex. blankets, etc.)'. A 'Sort By' dropdown is set to 'Most Urgent'. The wish list items are displayed in a grid, each with a 'MOST URGENT' label and a yellow gift icon. The items are: 'Hammam Linen Towels', 'Utopia Kitchen Dish Towels, 15" x 2..." (12 pack), 'NutriChef Nonstick Cookware Exclon...', and 'AmazonBasics Cotton Hand Towels'.

Here you see a sample Wish List in the public view, where people can view items, purchase items, provide a credit card, check out, and have their gifts delivered automatically to your receiving address!



Anytime someone purchases from your Wish List, you'll receive an email from us indicating when those items will ship, including tracking information.